Approved For Release 2000/05/24 : CIA-RDP61-00763A000300010006-5

SECRET

TO : All Offices Concerned

FROM : Chief, Accounts Branch, Finance Division

SUBJECT : Finance Division Allotment Ledger Reports, Fiscal Years ~~1953, 1954, and~~ 1955

1. Attached are the Finance Division Allotment Ledger Reports, Fiscal Years ~~1953, 1954, and~~ 1955 for the period ending 31 MAY 1955 with supporting schedules of expenditures and unliquidated obligations.

2. A description of columnar data by reports follows:

(A) Allotment Ledger Reports - Separate by Fiscal Year

Column 1. Allotment Account Code
2. Total Expenditures
3. Unliquidated Obligations
4. Total Obligations
5. Allotment
6. Unobligated Allotment

(B) Schedule of Expenditures - Separate by Fiscal Year

Column 1. Date of Transaction
2. Transaction Description
3. Transaction Code (FY 1953 = 883, FY 1954 = 884, FY 1955 = 885)
4. Finance Division Voucher Number
5. Obligation Number (when listed)
6. General Ledger Account Number
7. Allotment Code Number
8. Objective Classification
9. Amount

(C) Schedule of Unliquidated Obligations for [redacted] and Training Offices - Separate by Fiscal Year

Column 1. Date of Obligation
2. Description
3. Fiscal Year (FY 1953 = 3, FY 1954 = 4, FY 1955 = 5)
4. Finance Division Obligation Number
5. Allotment Code Number
6. Objective Classification (when listed)
7. Amount

3. The report is for your information. It is suggested that it be reviewed for the purpose of adjusting your allotments and/or obligations and held to answer inquiries concerning expenditures against particular allotments.

25X1A [redacted]

Attachment

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